



IPOA FORM 30K

(r. 131)

SPECIAL INTEREST GROUPS /CHILDREN INSPECTION FORM

Officers conducting the inspection: 1. 2. 3.		Police Premise / Facility:	Date and Time:
County:	Officer in Charge of Premise:		
Sub-County			Contacts : Tel: Box No.
Types of inspections		1) Thematic	
SECTION 1.0: INFRASTRUCTURE			
1.1: DETENTION FACILITIES			
1.1.2: CELLS	NUMBER		REMARKS
Are there juvenile cells in the facility?	Yes (1)	No (0)	
How many juvenile cells are there?			
Separate cells for male juveniles	Yes (1)	No (0)	
Separate cells for female juveniles	Yes (1)	No (0)	
What's the capacity at the time of inspection?	Ideal (1)	Overcrowded (0)	
No. of juvenile detainees held over 24hrs before being produced in court			
No. of convicted Juveniles awaiting transfer to borstal institutions and other rehabilitation institutions/centres			
1.1.3: CELLS CONDITIONS			REMARKS
Are the cells clean	Yes (1)	No (0)	

Are there toilets within the cells	Yes (1)	No (0)	
Are the toilets clean	Yes (1)	No (0)	
Is the wash area clean	Yes (1)	No (0)	
Are there bucket toilet in the cells	Yes (0)	No (1)	
Is there adequate artificial light in the cells	Yes (1)	No (0)	
Is there adequate ventilation	Yes (1)	No (0)	
Are beddings provided for	Yes (1)	No (0)	
Is there an outdoor area	Yes (1)	No (0)	
Is the floor of the cell clean	Yes (1)	No (0)	
Are the walls of the cell clean	Yes (1)	No (0)	
Is the ceiling of the cell clean?	Yes (1)	No (0)	
Connections inside the cells?	Yes (0)	No (1)	
Are there littered pieces of cloths or other items in the cells?	Yes (0)	Yes (1)	
1.1.4: JUVENILE DETAINEE WELFARE AND TREATMENT	YES	NO	REMARKS
Any juvenile detainee with allegations of being tortured or mistreated by; (a) Police officer (b) Fellow juvenile detainees (c) Other detainees	Yes (0)	No (1)	
Any juvenile detainee with allegations of being sexually abused or assaulted by; (a) Police Officers (b) Fellow juvenile detainees (c) Other detainees	Yes (0)	No (1)	
Any juvenile detainee who is sick and has not been seen by; (a) Medical practitioner (b) Administered first aid	Yes (0)	No (1)	

Are juvenile detainees provided with 3 meals a day	Yes (1)	No (0)	Breakfast Supper	Lunch
Are juvenile detainees provided with sufficient food during the meals	Yes(1)	No (0)		
Is there provision of clean drinking water	Yes (1)	No (0)		
How are meals and water for juvenile detainees provided?	By a Contractor/ Service Canteen (1) way (Specify-family, well-wishers)(2)		Any other	
Is there provision of special services for the juveniles/children	Yes (1)	No (0)		
Is there provision of medical care for any emergency case(s) for juvenile detainees	Yes (1)	No (0)		
Is there a Child Protection Unit	Yes (1)	No (0)		
If the CPU is not available, how are children in contact with the law handled?			REMARKS	
Is there an officer in charge of the CPU?	Yes (1)	No (0)		
Is there a Child Protection Officer	Yes (1)	No (0)		
Is the Child Protection Unit equipped	Yes (1)	No (0)		
Are the rights of detained persons displayed	Yes (1)	No (0)		
How are the challenged children handled?				
What are the Juvenile Detainee Concerns				
1. Lack of communication with family and people who can help				
2. Not being informed the reason of arrest				
3. Assault/sexual assault by police officers/other detainees				
4. Being asked for bribes to be released				
5. Lack of food				
6. Lack of drinking water				
SECTION 2.0: PERSONNEL				
2.1: STAFF STRENGTH	NUMBER		REMARKS	
Are there officers assigned to handle children matters?	Yes (1)	No (0)		
How many officers are assigned for children matters?				
Gender of staff: Male				
Female				

Ratio of male to female			
Are the officers adequately trained to handle children matters?	Yes (1)	No (0)	
How often are they trained?			
How is deployment done?		(a) Meritocracy (b) Interest/passion (c) Punishment (d) Any other	
Have the officers been trained in the following areas?		(1) Children in conflict with the law and deprivation of liberty (2) Juvenile interview and interrogation techniques (3) Child/juvenile Counselling (4) Care, guidance and supervision orders (5) Probation and Community Service Orders (6) Child Trafficking (7) Sexual and Gender-based Violence (8) Child Labour (9) Any other relevant orders	
List the challenges the officers face while handling children matters?		1) Lack of stationeries	
		2) Lack of facilitation to court	
		3) Witness unwillingness to record statements and testify	
		4) Lack of adequate training in handling of children matters	
Are there Interrogation / interview rooms for children?	Yes (1)	No (0)	REMARKS
How many juvenile interrogation/interview rooms are available?			
Is the interrogation/interview rooms child friendly?	Yes (1)	No (0)	
Is the facility adequately resourced to handle children matters?	Yes (1)	No (0)	
What is the nature of cases being investigated/handled in regards to children?		(1) Child trafficking	
		(2) Defilement	
		(3) Female Genital Mutilation (FGM)	
		(4) Early marriages	

SECTION 3.0: RECORDS AND CASE MANAGEMENT						
3.1: RECORDS	Yes	No	REMARKS			
Is the Occurrence Book correctly entered (children details)	Yes (1)	No (0)				
Is the Cell Register correctly entered(children details)	Yes (1)	No (0)				
Is there a Complaints Register against Police Officers by the Public and is it correctly entered (Are there any recorded complaints involving children)	Yes (1)	No (0)				
What is the nature of the complaints against Police in handling of juveniles?						
<ol style="list-style-type: none"> 1. Death and serious injury 2. Enforced disappearance 3. Sexual offence by police officer 4. Corrupt practices by a police officer 5. Unlawful arrest by a police officer 6. Failure to record or report a matter 7. Excessive use of force 						
What actions are taken on complaints received						
<ol style="list-style-type: none"> 1. Internal disciplinary process 2. To court 3. Referral to IAU 4. Referral to IPOA 5. No action 						
General remarks						
SECTION 4.0: COLLABORATION AND COMPLEMENTARITY	What's the relationship between the Police Station and the following actors in relation to handling of children matters	Good (1)	Bad (2)	Untrustworthy (3)	Unpredictable (4)	Nature of Collaboration
	Children's Department					
	Probation Department					
	Judiciary					
	DCI					
	NGOs (International and National)					

	County Governments					
	Office of Director of Public Prosecutions					
	Medical Facilities					
	Borstal/Rehabilitation Institutions					
	EACC					
	Children's Homes					
	Immigration Department					
Is there any other form of liaison with the above actors on policing issues on children?		YES(1)	NO(0)	Remarks		
SECTION 5.0: RELEVANT DOCUMENTS						
<i>Legal Documents</i>		<i>Availability</i>		<i>Remarks</i>		
		Yes	No			
The Constitution						
NPS Act						
NPSC Act						
IPOA Act						
Service Standing Order(SSO)						
Children's Act 2001						
Sexual Offences Act						
PWD Act						
SECTION 6.0: OFFICERS CONCERNS/ ISSUES						
List all officers concerns/issues and challenges they face in order of their priority when handling children matters						
SECTION 7.0: OTHER GENERAL OBSERVATIONS BY THE INSPECTORS						
1.						
2.						
3.						
4.						

5.
6.
7.
8.
9.
PART 8: RECOMMENDATIONS AND FEEDBACK TO THE OFFICER IN CHARGE

S/NO.	RECOMMENDATIONS MADE	TIMELINE FOR ACTION	REMARKS BY OFFICER INCHARGE (if any)
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			

CONFIRMED BY: NAME OF OFFICER IN CHARGE SIGNATURE: DATE: 20.....	
APPROVED BY: (Team leader)	CHECKED BY;(Supervisor)
DATE:	DATE:.....
Signature:	Signature:.....